



**Office of the  
Staten Island  
Borough President  
James S. Oddo**

# Memorandum

**To:** All Community Board Applicants

**From:** James S. Oddo

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Thank you for expressing an interest in becoming a Community Board member. Please complete the following application in its entirety and submit it to the address located at the top of the application.

The importance of the Community Boards cannot be overstated. The Boards provide a vital link between the citizens of Staten Island and their representatives. By bringing the government directly to the people, the Community Boards ensure that local interests are heard and our communities remain strong.

Please be aware that due to the pressing nature of their work, Board members' attendance is especially crucial. If you are appointed, plan to devote at least two (2) to three (3) nights a month to the Board. Community Boards cannot function efficiently without the full commitment of each member. Those with excessive absences will not be reappointed.

I will not be appointing executive board members of Political Parties and staff members of elected officials to the Community Boards.

I thank you again for your interest in serving on the Board. I will file your application with my Community Board Director immediately upon its receipt. If you are selected for appointment, the Director will contact you with further information.

**(Please note:** You must be a New York City resident to qualify for a particular board and you must live, work, or have a professional or other significant interest in that board's district. Additionally, the Freedom of Information Law (FOIL) may allow for public review of this application upon request; therefore some information given on this document may be subject to disclosure under FOIL. Please print or type clearly and do not leave any areas blank. If a question does not apply, please indicate by writing "N/A" in the space provided.)